

# Audit Committee

Agenda and Reports  
for consideration on

**Thursday, 19th March 2009**

in Committee Room 1, Town Hall, Chorley  
at 2.30 pm



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10 March 2009

Dear Councillor

## **AUDIT COMMITTEE - THURSDAY, 19TH MARCH 2009**

You are invited to attend a meeting of the Audit Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 19th March 2009 commencing at 2.30 pm.

### **AGENDA**

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes of last meeting (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Audit Committee held on 15 January 2009 (enclosed).

### **EXTERNAL AUDIT ITEM**

4. **Annual Audit and Inspection Letter for 2007/08**

To receive and consider the Annual Audit and Inspection Letter for 2007/08 from the Audit Commission (to follow).

### **INTERNAL AUDIT ITEMS**

5. **Internal Audit Plan for 2009/10 (Pages 5 - 12)**

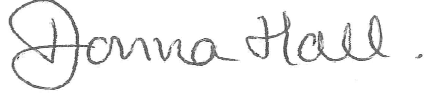
To consider the enclosed report of the Head of Shared Assurance Services.

6. **Draft Strategic Risk Register, 2009/10**

To consider a report of the Shared Financial Services Risk Manager (to follow).

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

Tony Uren  
Democratic and Member Services Officer  
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**Distribution**

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Laura Lennox (Vice-Chair) and Councillors Alan Cain, Mike Devaney, Keith Iddon and Geoffrey Russell) for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Assistant Chief Executive (Business Transformation)), Garry Barclay (Head of Shared Assurance Services), Andy Armstrong (Shared Financial Services Risk Manager), Clare Ware (Shared Financial Services Internal Audit Manager) and Tony Uren (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Tim Watkinson (Acting District Auditor, Audit Commission) and Tony Hough (Audit Manager, Audit Commission) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: